

Lead PreSchool & School Age Caregiver – Drop In Child Care Center

Rochester Play! is an exciting new Indoor Activity Center, Drop In Child Care Center, and Café opening in downtown Rochester in March of 2010. We provide a unique, active, fun and engaging indoor play and child care experience in a convenient, clean, and safe environment. We are currently seeking a Lead PreSchool & School Age Caregiver to join our start up team. The Lead PreSchool & School Age Caregiver has the responsibility for providing care and supervision to the children that visit the drop in day care center. The Lead PreSchool Caregiver will be assigned to the PreSchool and School Age room, and will provide care and supervision for a maximum of thirty children between the ages of two and a half (2 ½) to twelve (12) years of age. The Lead PreSchool & School Age Caregiver will work with up to three (3) Assistant Caregivers and will take accountability for providing general direction of day to day tasks. Other duties include:

1. Provide care and supervision to the children that visit the drop in day care center.
2. Plan, implement, and evaluate the classroom program, ensuring that all state requirements are met in regards to programming.
3. Provide outstanding customer service to parents and children visiting the center.
4. Engage in activities and play with the children at the center.
5. Complete any necessary administrative duties, such as registration paperwork, incident reports, daily logs, etc.
6. Assist with other age groups as necessary.
7. Clean and sanitize the classroom.
8. Maintain an organized classroom.
9. Assist with any other activities within the Play Center as necessary, including but not limited to assisting with camps, assisting in the Indoor Play Center, assisting in the Café, etc.

Qualified candidates will meet the State of Michigan qualifications for a Lead Teacher (refer to State of Michigan website at http://www.michigan.gov/documents/dhs/BCAL-PUB-0008_241660_7.pdf), have a demonstrated passion for engaging with children, a demonstrated passion for a healthy lifestyle, and outstanding customer service skills. This is a part time position; this position requires flexible hours, including some evenings and weekends. To apply, email cover letter and resume to pragerka@sbcglobal.net, or apply in person at 210 West University, Suite 3, Rochester MI 48307.