

Assistant Caregiver – Drop In Child Care Center

Rochester Play! is an exciting new Indoor Activity Center, Drop In Child Care Center, and Café opening in downtown Rochester in March of 2010. We provide a unique, active, fun and engaging indoor play and child care experience in a convenient, clean, and safe environment. We are currently seeking a several Assistant Caregivers to join our start up team. The Assistant Caregiver is responsible for assisting the Lead Caregiver with the care and supervision of the children that visit the drop in day care center. The Assistant Caregiver will be assigned to a classroom and will provide care and supervision for children between the ages of twelve (12) months and twelve (12) years of age. The supervision of the children may take place in the Young Toddler room, the PreSchool and School Age room, or in the Indoor Play Center. Other duties include:

1. Provide care and supervision to the children that visit the drop in day care center.
2. Assist with the planning, implementation, and evaluation the classroom program, ensuring that all state requirements are met in regards to programming.
3. Provide outstanding customer service to parents and children visiting the center.
4. Engage in activities and play with the children at the center.
5. Complete any necessary administrative duties, such as registration paperwork, incident reports, daily logs, etc.
6. Assist with other age groups as necessary.
7. Clean and sanitize the classroom.
8. Maintain an organized classroom.
9. Assist with any other activities within the Play Center as necessary, including but not limited to assisting with camps, assisting in the Indoor Play Center, assisting in the Café, etc.

Qualified candidates will meet the State of Michigan qualifications for an Assistant Teacher (must be 18 years of age, have a high school diploma or GED, and have current certification in infant, child and adult CPR and first aid), have a demonstrated passion for engaging with children, a demonstrated passion for a healthy lifestyle, and outstanding customer service skills. Some experience with caring for children is preferred. This is a part time position; this position requires flexible hours, including some evenings and weekends. To apply, email cover letter and resume to pragerka@sbcglobal.net, or apply in person at 210 West University, Suite 3, Rochester MI 48307.